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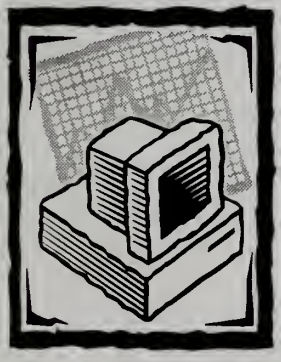
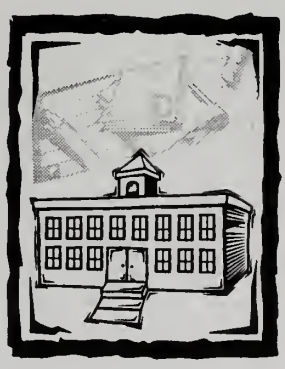
MAPC Grant Source

A directory of funding programs for municipalities





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About the MAPC Grant Source

This publication was prepared by the Metropolitan Area Planning Council as a special project for three subregions of MAPC: the Inner Core Committee, the North Shore Task Force, and the South Shore Coalition. The Metropolitan Area Planning Council is the officially designated regional planning agency for 101 cities and towns in the Boston metropolitan area. The Council offers technical assistance to its member communities in the areas of land use, housing, economic development, environmental quality, energy, and transportation.

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MAPC Grant Source

0.1. What is the MAPC Grant Source?

The MAPC Grant Source is a selected list of grants available to municipalities. This list is by no means the complete compilation of all funding sources available to municipalities. However, the directory does list a great number of current programs relevant to the concerns of chief elected officials and planning and community development boards and staff. A list of sources for further grant research is included in the appendix.

What's included?

The purpose of the Grant Source is to identify currently-funded programs and their deadlines. For inclusion in this directory, grant programs must be currently-funded, and municipalities must be eligible to apply. In addition to cash and reimbursement grants, the directory includes a selection of loan and financing programs pertaining to Housing and Community Development needs. The entries for loan or financing programs say "Name of Loan Program" or "Name of Finance Program", to distinguish them from grant programs.

This directory, and its on-line counterpart, are intended to inform planners and chief elected officials of active programs, announcements of requests-for-proposals, and important funding dates. Regular updates are planned, so your comments and feedback will help make this directory increasingly more useful. Most welcome is information on grant sources you know of, but do not see listed here.

A Note on Private Foundations

Private foundations, in general, fund nonprofit corporations, not municipal governments. Some foundations are prevented by tax law, or by charter, from funding local government functions. Occasionally, private foundations will fund collaborations between nonprofits and municipal agencies, but the focus remains on nonprofits as the lead agency. For these reasons, foundations are not included in the directory.

0.2. On-Line Grant Directory

The MAPC Grant Source can also be found on LocalNet, under the MAPC icon. (for information on connecting to LocalNet, contact Tom Quattromani (617) 451-2770) Each time you open the Grant Source file, the READ ME FIRST FILE tells you which files have been updated with grant alerts, recent information on proposal deadlines, or new grant programs. Updated pages for the print directory you are holding will be distributed annually.

0.3. How to Use This Directory

The Grant Source lists grant programs organized by topic, such as Community/Economic Development or Environmental Protection. The few Federal funding programs included are at the beginning of each topic section, the balance are Commonwealth of Massachusetts or other non-Federal funding programs. Grant programs are cross-referenced. For example, the Brownfields Economic Redevelopment Initiative is found in both the Economic Development section *and* the Environmental Protection section.

To find a funding program for your needs, you can search by category in the print version, or by keyword on the LocalNet on-line version of the directory. Always be sure to check the eligibility requirements of the funding program first, to know whether your community may apply.

Most entries include a contact name and telephone number to call for program guidelines and a copy of their grant application. Even if the deadline has passed, call and add your name to the mailing list for future grant announcements, and to receive publications which will familiarize you with the program.

About the deadlines

The deadlines shown were the most up-to-date deadlines available from the administering agencies at the time the directory was prepared. Program guidelines, and their deadlines, are subject to changes. If a grant program deadline has past, don't assume that the program fund has ended. Most of the programs included in this directory will have subsequent annual funding rounds, so consider "deadlines past" to be the general time at which the next round's applications will be due.

Entitlement, Non-entitlement

Throughout the Community/Economic Development section, grant programs refer to "entitlement" and "non-entitlement" communities. According to the U.S. Department of Housing and Urban Development (HUD), cities with populations of 50,000 or greater are "entitlement" communities, and receive funds directly from HUD according to a formula. Communities with populations below 50,000 are considered "non-entitlement" communities, and are therefore eligible for other programs specifically designated for smaller communities.

Grant Sources Categorized by Topic

COMMUNITY/ECONOMIC DEVELOPMENT

ENVIRONMENTAL PROTECTION

HISTORIC PRESERVATION

HOUSING

PLANNING

PUBLIC SAFETY

PUBLIC WORKS

RECREATION

TRANSPORTATION

1. Community/Economic Development

Community/Economic Development

Name of Grant Program:	Community Development Block Grant
Funding agency:	U.S. Department of Housing & Urban Development.
Eligibility	Entitlement communities (see note below)
Areas Funded:	To remove slum and blight, to benefit low and moderate income populations, or for critical community need.
Notes:	CDBG funds are distributed two ways, either directly from HUD to "entitlement communities" (cities and towns with populations of 50,000 or greater), or through the state by a competitive process administered by the Massachusetts Department of Housing and Community Development (formerly EOCD). The competitive state programs are the Business Development Fund (formerly Ready Resource Fund) and the Massachusetts Community Development Block Grant (formerly Small Cities Community Development Fund). See separate entries for each. Examples of needs met by the CDBG program include housing rehabilitation, downtown facade improvements and signage programs, senior centers, as well as some social services for teens children or the elderly. Criteria involve income eligibility indicators.

Name of Grant Program:	Public Works
Funding agency:	U.S. Department of Commerce, Economic Development Administration (EDA) (EDA)
Max award:	Varies. Approx. $1 million or more.
Amount available this round:	$350 million nationally (October 1 - September 30), pending congressional action to sustain EDA
Matching amount:	Yes, 40% local match required.
Eligibility	Municipal governments and nonprofits (in which case a municipality co-signs). The project must be in an area of economic distress based on unemployment per capita, income, etc. See additional eligibility note below.
Due date:	rolling
Decision date:	rolling
Areas Funded:	Construction with a demonstrable and direct economic development nexus (i.e. a roadway to an industrial park), measured by permanent job creation anticipated.
Notes:	This program is only for communities with measurable economic distress. Since 1992, Public Works grants in the MAPC region have been made to Boston (2), Gloucester, Somerville, and Franklin. EDA accepted pre-applications July 1996. Funding for qualified projects available after October 1, 1996 depending on EDA FY97 budget. Must be pre-qualified in MAPC's Overall Economic Development Program to be eligible. The emphasis is on efforts which yield permanent job creation.
History of the program:	1965 federal legislation.
Contact:	Steve Landau, OEDP Contact, MAPC (617) 451-2770

Name of Grant Program:	Local Technical Assistance
Funding agency:	U.S. Dept. of Commerce, Economic Development Administration (EDA)
Max award:	Varies. $25,000 or under is recommended.
Amount available this round:	$1.5 million nationally
Matching amount:	Yes, 25% local match
Eligibility	Municipality or nonprofit (i.e. Community Development Corporation)
Due date:	rolling
Decision date:	rolling
Areas Funded:	Designed to assist in solving specific economic development problems, respond to developmental opportunities, and build and expand local organizational capacity in distressed areas. Examples of problems or opportunities to be addressed are military base and industrial plant closures, deteriorating commercial districts, technical or market feasibility studies, technical analysis of potential economic development project. Other eligible subject are export promotion, tourism development, technology transfer, skill training, minority enterprise, and economic development financing. The spirit of the grant is not to sustain existing staff, but to support needed technical consultants' work not available on staff.
Notes:	Economic development nexus required. Money is available, but it is limited at this time, subject to proposal review. Proposal must be consistent with the Overall Economic Development Plan (OEDP). Generation or retention of private sector jobs is an important criterion for selection.
History of the program:	Public Works & Economic Development Act of 1965, as amended.
Contact:	Steve Landau, OEDP Contact (617) 451-2770; John Kuzma, EDA Representative (215) 597-8797.

Name of Grant Program:	Title 9: Economic Adjustment Assistance
Funding agency:	U.S. Dept. of Commerce, Economic Development Administration (EDA)
Max award:	varies widely ($25,000 to $1 million)
Amount available this round:	$31.2 million nationally
Eligibility	Cities and towns, nonprofits designated by EDA.
Matching amount:	usually 25%
Due date:	rolling
Areas Funded	This program is designed to address economic changes that are causing or threaten to cause serious structural damage to the underlying economic base. Examples include industrial or corporate restructuring, new Federal Laws or requirements, reductions in defense expenditures, depletion of natural resources, and natural disasters. Title 9 funds both planning and implementation projects Gloucester, Watertown and Quincy have benefited under Title 9.
History of the program:	Public Works & Economic Development Act of 1965, as amended.
Contact:	Steve Landau, OEDP Contact (617) 451-2770; John Kuzma, EDA Representative (215) 597-8797.

Name of Grant Program:	Brownfields Economic Redevelopment Initiative
Funding agency:	U.S. Environmental Protection Agency (EPA)
Max award:	$200,000 each over two years
Amount available this round:	Not determined.
Matching amount:	not specific
Eligibility	Cities, towns, states, counties, U.S. Territories, and Indian Tribes are eligible
Due date:	No deadlines set. Previous due dates were November 1995 and March 1996.
Decision date:	N/A
Areas Funded:	Environmental activities preliminary to cleanup, such as site assessment, site identification, remediation planning for areas that have an actual or threatened release of a hazardous substance, pollutant or contaminant. Activities can include administration, outreach to stakeholders, or field work associated with site assessment, remediation, planning and design.
Notes:	EPA defines Brownfields as abandoned, idled, or under-used industrial and commercial facilities where expansion or redevelopment is complicated by real or perceived environmental contamination. EPA's Brownfields Initiative is an organized commitment to help communities revitalize such properties both environmentally and economically, mitigate potential health risks, and restore economic vitality to areas with brownfields.
History of the program:	Authorized by the Comprehensive Environmental Response , Compensation, and Liability Act of 1980
Contact:	John Podgurski, Brownfields Program, EPA Region 1, JFK Federal Building, One Congress Street, HAACAN2, Boston, MA 02203, (617) 573-9681

Name of Grant Program:	Sustainable Development Challenge Grant
Funding agency:	U.S. Environmental Protection Agency (EPA)
Max award:	Applicants were able to compete for two ranges of funding in FY96: $50,000 or less, and between $50,001 and $100,000
Amount available this round:	$500,000 for this initial round
Matching amount:	at least 20% of total project budget in non-Federal match
Eligibility	Public entities including cities and towns, and nonprofit organizations.
Due date:	1996 deadline was August 1. EPA expects to have another round next year.
Decision date:	Applicants were asked to use October 1, 1996 as a project start date.
Areas Funded:	To encourage community, business, and government to work cooperatively to develop flexible, locally-oriented approaches that link efforts to enhance environmental quality management with sustainable development and revitalization. *Sustainable development* is defined as integrating environmental protection, and community and economic goals; meeting the needs of the present generation without compromising the ability of future generations to meet their own needs. EPA offers the following illustrative example of an appropriate project for program funding: Demonstrate the design and establishment of an eco-industrial park. Enlist the participation of local officials, environmental groups, and business interests in designing and establishing an eco-industrial park that will attract industries that can use each other's wastes as raw materials, and that pioneer environmentally sound technologies, thereby promoting new and existing locally-based companies that are "zero dischargers". The goal would be to reduce costs for the businesses involved for water treatment, waste incineration, and land filling. These improvements would be intended to have positive long-term water and air quality benefits.
Notes:	EPA would consider a wide range of proposals that meet project selection criteria (i.e. how well the proposal integrates environmental protection and economic prosperity; community commitment; measurable, transferable results). Contact EPA for the 1996 Application Guidance for the Sustainable Development Challenge Grant to become better acquainted with how your community's needs may translate into a project proposal.
History of the program:	One of 25 environmental reforms announced by the Clinton administration in March 1995 as part of the National Performance Review's *Reinventing Environmental Regulation* initiative.
Contact:	Rosemary Monahan, US EPA Region I (CSP), JF Kennedy Federal Bldg., Boston, MA 02203 (617) 565-3551

Name of Grant Program:	Municipal Incentive Grants (MIGs) *see Comment below*
Funding agency:	Massachusetts Department of Housing and Community Development (formerly EOCD)
Max award:	Varies year to year, about $30,000, higher for regional projects. Grant amounts range from $14,246 to hire a permit manager for the Town of North Andover, to $40,000 to develop a Regional Development Suitability Model for the Central Massachusetts Regional Planning Commission.
Amount available this round:	FY96 was $750,000, of which $132,000 was prior commitments.
Matching amount:	not required
Eligibility	Municipalities applying individually, or as a group, with a single community acting as lead; counties, regional planning agencies
Due date:	Previous due date was August 9, 1996
Decision date:	FY96 awards announced in October.
Areas Funded:	Projects which develop innovative approaches to service delivery or enhance local or regional planning. The program promotes efficiencies through consolidation of tasks and regionalization of services. Planning grants promote planning for future growth, economic development, and land use management, with an emphasis on regional development. MIG's also fund education and training.
Notes:	Any community applying for a MIG grant must have a Community Action Statement (CAS) on file at the Department of Housing and Community Development by July 1, 1996. The CAS is essentially a 3-year master plan for community development, in which the municipality defines its community development needs and the action steps needed to meet those needs. The need for which the community is applying for a MIG grant must be identified in the CAS. Projects funded FY97 must be completed June 30, 1997. MIGs projects are viewed as pilot projects, with the expectation that grantees will share their experience and information with other cities and towns. The MIGs program is subject to annual appropriation by the Legislature.
History of the program:	State-funded.
Contact:	Don Martin, EOCD, Bureau of Planning and Municipal Management, 100 Cambridge Street, Room 1803, Boston, MA 02202 (617) 727-7001 x404

Name of Grant Program:	Massachusetts Community Development Block Grant Fund *(formerly Small Cities Community Development Fund)*
Funding agency:	Massachusetts Department of Housing and Community Development (formerly EOCD)
Average award:	$500,000 - $600,00.
Amount available this round:	Approximately $20 million for the Competitive Program (Community Development Fund); $10.6 million for Non-Competitive Programs. See Notes below.
Eligibility:	Cities and Towns of less than 50,000 population which are not entitlement communities.
Due date:	Previous due date was August 9, 1996
Decision date:	Varies depending on program component (active components are described elsewhere in this grants directory).
Areas Funded:	Housing acquisition, rehabilitation and ownership; public facility and infrastructure repair and improvement; public and social services; planning activities; community-based economic development, including small business loans
Matching amount:	(information not available)
Notes:	Part of federal Community Development Block Grant. Objective is to benefit low and moderate income communities, removal of slums and blight, or critical community need. CDBG program components include the Competitive Round, known as the Community Development Fund, and the Non-Competitive Programs. These include Mini-Entitlement Set Aside, Business Development Fund (formerly *Ready Resource Fund*), Massachusetts Community Capital Fund, Downtown Revitalization Program, Housing Development Support Program, Senior Center Fund, 108 Loan Guarantee Program. See individual grant directory entries on these program components for more details.
Contact:	Department of Housing and Community Development, Bureau of Community & Economic Development, 100 Cambridge Street, Room 1803, Boston, MA 02202 (617) 727-7001

Name of Grant Program:	Community Development Fund/Competitive Round
Funding agency:	Massachusetts Department of Housing and Community Development (formerly EOCD)
Max award:	$600,000 for single communities, $800,000 per two-community joint project, $1,000,000 per three-community joint project.
Amount available this round:	Approximately $20 million
Matching amount:	(information not available)
Eligibility	Cities and Towns of less than 50,000 population which are not entitlement communities.
Due date:	Previous due date was Friday, August 9, 1996.
Decision date:	November, 1996
Areas Funded:	Includes, but is not limited to, economic development, housing assistance, public facilities, infrastructure, public social services, downtown-related activities.
Notes:	Part of federal Community Development Block Grant. Objective is to benefit low and moderate income communities, removal of slums and blight, or critical community need. As with other HCD-administered programs, a community's Community Action Statement (CAS) must be on file at the Department of Housing and Community Development in order to apply. The CAS is essentially a 3-year master plan for community development, in which the municipality defines its community development needs and the action steps needed to meet those needs. The need for which the community is applying must be identified in the CAS.
Contact:	Department of Housing and Community Development, Bureau of Community & Economic Development, 100 Cambridge Street, Room 1803, Boston, MA 02202 (617) 727-7001

Name of Grant Program:	Business Development Fund *(formerly Ready Resource Fund)*
Funding agency:	Massachusetts Department of Housing and Community Development (formerly EOCD)
Max award:	$500,000.
Amount available this round:	$5.1 million available for Business Development Fund and Mass Community Capital Fund combined.
Matching amount:	No match required.
Eligibility	Cities and Towns of less than 50,000 population which are not entitlement communities.
Due date:	Accepted throughout the year until funds are depleted. Three-step application process, starting with a program inquiry to determine if project meets program criteria. Further application details available in the Division's green Federal FY96 Massachusetts Community Development Block Grant Program Application Book.
Decision date:	(not available)
Areas Funded:	Single town or multi-community economic development activities which create or retain jobs, improve the tax base, or enhance quality of life in the following activity areas: *economic development* (including loans or technical assistance to establish revolving loan funds, improvements, small business incubators); *public facilities* (acquisition, construction or rehab which contribute to job creation or retention); *infrastructure*; *public services* (limited to 20% of a community's grant award); *pre-development planning assistance* (limited to $30,000 for a single community, $50,000 for a regional project); *housing assistance* (related to rehabilitation to assist home business micro-enterprises, for example).
Notes	As part of the Community Development Block Grant program, projects must meet one or more of the following: benefit to low and moderate income persons, removal of slum and blight, or critical community need. As with other Division-administered programs, a community's Community Action Statement (CAS) must be on file at the Department of Housing and Community Development in order to apply. The CAS is essentially a 3-year master plan for community development, in which the municipality defines its community development needs and the action steps needed to meet those needs. The need for which the community is applying must be identified in the CAS. The Department of Housing and Community Development workshops on applying to the Business Development Fund are strongly recommended prior to applying. Call to receive a workshop schedule.
History of the program:	One of the Non-Competitive Programs of the Massachusetts Community Development Block Grant Program.
Contact:	Mark Nardonne, Department of Housing and Community Development, 100 Cambridge Street, Room 1803, Boston, MA 02202; (617) 727 - 7001 x418

Name of Grant Program:	Senior Center Fund (FY96 set-aside of CDBG funds for Physical Development)
Funding agency:	Massachusetts Department of Housing and Community Development (formerly EOCD)
Max award:	$600,000
Amount available this round:	$3 million
Matching amount:	
Eligibility	Cities and Towns of less than 50,000 population which are not entitlement communities. Limited to facilities which serve elderly populations that are at least 51% low or moderate income, and limited to communities whose federal FY95 Statistical Community-Wide Needs Score is less than or equal to 24 points.
Due date:	Previous due date was Friday, August 9, 1996
Decision date:	not available
Areas Funded:	Senior center projects which are ready to proceed immediately. Design, construction, and reasonable administrative costs are eligible. Community must already have site control, and any construction costs in excess of program funding must be in place by the application deadline.
Notes:	As part of the Community Development Block Grant program, projects must meet one or more of the following: benefit to low and moderate income persons, removal of slum and blight, or critical community need. As with other Division-administered programs, a community's Community Action Statement (CAS) must be on file at the Department of Housing and Community Development in order to apply. The CAS is essentially a 3-year master plan for community development, in which the municipality defines its community development needs and the action steps needed to meet those needs. The need for which the community is applying must be identified in the CAS.
Contact:	Mass CDBG Program, Senior Center Program, Department of Housing and Community Development, 100 Cambridge Street, Room 1803, Boston, MA 02202 (617) 727-7001 ext. 437, Trish Dervan

Name of Grant Program:	Predevelopment Assistance Funding
Funding agency:	Massachusetts Development Finance Agency
Max award:	Awards range between $5,000 and $25,000
Amount available this round:	n/a
Matching amount:	50% of the cost of the predevelopment activity
Eligibility	Cities, towns, community development corporations, non-profits organizations, private individuals, and for-profit companies.
Due date:	Previous due date was July 26, 1996
Decision date:	Successful proposals are announced upon approval.
Areas Funded:	Industrial/Technology/Business Parks; Inner-City Revitalization of Multi-tenant, Commercial, Industrial or Historic Buildings; Small Business Incubators; Enterprise Projects or Critical Sites.
Notes:	Economic development and mixed use projects located in a designated Economic Target Area . Eligible activities include environmental testing, wetlands delineation, market and feasibility analysis, preliminary architectural or engineering plans, appraisals, development consultants, structural or mechanical analysis, traffic studies, historic consultants, legal organization or titles, topographic mapping, civil survey, marketing or pre-leasing materials
History of the program:	Massachusetts Development Finance Agency comprises the former Massachusetts Government Land Bank and the former Massachusetts Industrial Finance Agency.
Contact:	Elaine B. Finbury, Project Developer, Mass. Development Finance Agency, 75 Federal Street, Boston, MA 02110, (800) 445-8030, (617) 451-2477

Name of Reimbursement Program:	School Building Assistance Program
Funding agency:	Massachusetts Department of Education
Max award:	The percentage of reimbursement is a set rate for each community, based on state legislation.
Amount available this round:	Varies year to year. Approximately 30 projects were funded in each of the last two years.
Eligibility	Massachusetts cities and towns.
Areas Funded:	Capital improvements to school buildings.
Notes:	This is not a grant program, but a reimbursement program.
History of the program:	Created by the School Building Assistance Act.
Contact:	School Building Assistance Program, Jim Anderson, Acting Administrator, School Governance, Environment and Structural Support Services, Department of Education, 350 Main Street, Malden, MA 02148, (617) 388-3300 x638.

2. Environmental Protection

Environmental Protection

Name of Grant Program:	Local Government Reimbursement for Emergency Response to Hazardous Substance Releases (Superfund)
Funding agency:	U.S. Environmental Protection Agency, RCRA/Superfund
Max award:	$25,000 per single response.
Amount available this round:	Not specified.
Matching amount:	Not required.
Eligibility	Local governments
Due date:	Federal contact is required within 24 hours of response to a hazardous release, and applications must be received by EPA within one year of the date of completion of the hazardous release response.
Decision date:	Not available.
Areas Funded:	The cost of temporary emergency measures taken in response to hazardous substance, pollutant, or contamination threats. Temporary emergency measures may include such activities as erecting security fencing to limit access, responding to fires and explosions, and other actions that require immediate response at the local level.
Notes:	Petroleum, natural gas, and crude oil are excluded; local jurisdictions must be covered by a Superfund Amendments and Reauthorization Act of 1986 (SARA) Title III comprehensive emergency response plan; cost recovery must be pursued prior to applying for reimbursement; detailed costs must be included; the application must be signed by the local government's highest ranking official.
History of the program:	The Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) provides Federal authority and resources to respond directly to releases or threatened releases of hazardous substances that may endanger human health or the environment. A Hazardous Substance Response Trust Fund (the Superfund) was established to pay for the cleanup of releases of hazardous substances and uncontrolled hazardous waste sites.
Contact:	RCRA/Superfund Hotline at EPA Headquarters, 1-800-424-9346 for application and detailed instructions. LGR Project Officer, Emergency Response Division (5202G), US EPA, 401 M Street, S.W., Washington, DC 20460.

Name of Grant Program:	Brownfields Economic Redevelopment Initiative
Funding agency:	U.S. Environmental protection Agency (EPA)
Max award:	$200,000 each over two years
Amount available this round:	Not yet determined. EPA has money in its FY97 budget for 25 more national pilot projects. (Funding pending in Congress as of this printing).
Matching amount:	not specific
Eligibility	Cities, towns, states, counties, U.S. Territories, and Indian Tribes are eligible
Due date:	No deadlines set. Previous due dates were November 1995 and March 1996.
Decision date:	N/A
Areas Funded:	Environmental activities preliminary to cleanup, such as site assessment, site identification, remediation planning for areas that have an actual or threatened release of a hazardous substance, pollutant or contaminant. Activities can include administration, outreach to stakeholders, or field work associated with site assessment, remediation, planning and design.
Notes:	EPA defines Brownfields as abandoned, idled, or under-used industrial and commercial facilities where expansion or redevelopment is complicated by real or perceived environmental contamination. EPA's Brownfields Initiative is an organized commitment to help communities revitalize such properties both environmentally and economically, mitigate potential health risks, and restore economic vitality to areas with brownfields.
History of the program:	Authorized by the Comprehensive Environmental Response , Compensation, and Liability Act of 1980
Contact:	John Podgurski, Brownfields Program, EPA Region 1, JFK Federal Building, One Congress Street, HAACAN2, Boston, MA 02203, (617) 573-9681

Name of Grant Program:	Sustainable Development Challenge Grant
Funding agency:	U.S. Environmental Protection Agency (EPA)
Max award:	Applicants were able to compete for two ranges of funding in FY96: $50,000 or less, and between $50,001 and $100,000
Amount available this round:	$500,000 for this initial round
Matching amount:	at least 20% of total project budget in non-Federal match
Eligibility	Public entities including cities and towns, and nonprofit organizations.
Due date:	1996 deadline was August 1. EPA expects to have another round next year.
Decision date:	Applicants were asked to use October 1, 1996 as a project start date.
Areas Funded:	To encourage community, business, and government to work cooperatively to develop flexible, locally-oriented approaches that link efforts to enhance environmental quality management with sustainable development and revitalization. *Sustainable development* is defined as integrating environmental protection, and community and economic goals; meeting the needs of the present generation without compromising the ability of future generations to meet their own needs. EPA offers the following illustrative example of an appropriate project for program funding: Demonstrate the design and establishment of an eco-industrial park. Enlist the participation of local officials, environmental groups, and business interests in designing and establishing an eco-industrial park that will attract industries that can use each other's wastes as raw materials, and that pioneer environmentally sound technologies, thereby promoting new and existing locally-based companies that are "zero dischargers". The goal would be to reduce costs for the businesses involved for water treatment, waste incineration, and land filling. These improvements would be intended to have positive long-term water and air quality benefits.
Notes:	EPA would consider a wide range of proposals that meet project selection criteria (i.e. how well the proposal integrates environmental protection and economic prosperity; community commitment; measurable, transferable results). Contact EPA for the 1996 Application Guidance for the Sustainable Development Challenge Grant to become better acquainted with how your community's needs may translate into a project proposal.
History of the program:	One of 25 environmental reforms announced by the Clinton administration in March 1995 as part of the National Performance Review's *Reinventing Environmental Regulation* initiative.
Contact:	Rosemary Monahan, US EPA Region I (CSP), JF Kennedy Federal Bldg., Boston, MA 02203 (^17) 565-3551

Name of Grant Program:	Clean Vessel Act grant program
Funding agency:	U.S. Fish and Wildlife Service (administered through Massachusetts Department of Fisheries, Wildlife and Environmental Law Enforcement (DFWELE)
Max award:	No maximum. Awards are based on presentation of need. Average award is in the range of $30 - $35,000. Operation and maintenance costs are also eligible for subsequent years after the grant is made.
Amount available this round:	N/A
Matching amount:	25% match, cash or in-kind
Eligibility	cities and towns
Due date:	Rolling
Decision date:	Grants are usually made within four weeks of applying.
Areas Funded:	The Clean Vessel Act provides money to coastal states, for distribution locally, to construct boat pump-out and dump stations to reduce coastal pollution caused by improper disposal of human waste from recreational boating. Grants typically fund a pump-out boat or shoreside station available to all at reasonable hours of operation.
Notes:	Pump-out boats or shoreside stations funded by the Clean Vessel Act grants can be found in both private marinas and municipal facilities in the following communities: Newbury, Newburyport, Beverly, Manchester-by-the-Sea, Rockport, Gloucester, Salem, Marblehead, Lynn, Winthrop, Boston, Hingham, Hull, Cohasset, Scituate, Marshfield, Duxbury.
History of the program:	Authorized by the Clean Vessel Act of 1992. Funding is available through September 30, 1998.
Contact:	Buell Hollister, DFWELE, 100 Cambridge Street, Boston, MA 02202, (617)727-3193 ext. 334.

Name of Grant Program	Urban Forest Program Planning and Education Grants
Funding agency:	Massachusetts Department of Environmental Management (DEM) Urban Forestry Program
Max award:	$10,000.
Amount available this round:	$100,000.
Matching amount:	1-to-1 match from local funds or in-kind services.
Eligibility	Local government; nonprofit organizations; local community tree volunteer groups.
Due date:	April 11, 1997
Decision date:	June, 1997; funding available in July
Areas Funded:	Organizational development assistance to existing or emerging volunteer tree groups to establish nonprofit status, training packets, strategic and fundraising plans; staffing a Tree Action Committee; Tree inventories; Hands-on training; Workshops; Public awareness, Consultants; intern stipends.
Notes:	Reimbursement program; no funds provided up front. Projects must be completed from July 1 to June 30th. Funded projects must include a strong element of community participation, and cooperation among local government departments and commissions. Successful projects also include all ages, races and cultures in urban and community forestry activities. The objective is to increase the number of trees protected and cared for while increasing the number and diversity of people involved in community forestry.
History of the program:	USDA Forest Service funds the state program. DEM administers the program with the Massachusetts Community Forestry Council.
Contact:	Phillip Rodbell, DEM, 100 Cambridge Street, 19th Floor, Boston, MA 02202; (617) 727-3180 x657.

Name of Grant Program:	Rivers, Harbors, and Inland Waterways
Funding agency:	Massachusetts Department of Environmental Management, Office of Waterways
Max award:	$200,000.
Amount available this round:	Available fund anticipated FY98.
Matching amount:	Dredging 25%, all other eligible activities 50%.
Eligibility	Cities and towns
Due date:	Previous due date March 15
Decision date:	Not available
Areas Funded:	Dredging, erosion control, flood protection, piers, floats, navigational structures.
Notes:	Preliminary forms may be obtained at the address below.
History of the program:	Capital and operational funds, Chapter 91, §10, 11, 29
Contact:	Eugene F. Cavanaugh, Director, 349 Lincoln Street, Bldg. 45, Hingham, MA 02043, (617) 740-1600.

Name of Grant Program:	Heritage Tree Grants
Funding agency:	DEM Urban Forestry Program
Max award:	$5,000.
Amount available this round:	$40,000.
Matching amount:	50% -50% (local match can be in-kind services or support)
Eligibility	Massachusetts Cities and Towns that have been designated as Tree City USA's, or those that have an existing street tree inventory, street tree plan and citizen advisory committee are eligible to receive funds for the care of Heritage Trees.
Due date:	November 7, 1996
Decision date:	December 7, 1996
Areas Funded:	The grant will reimburse costs associated with treatment of Heritage Trees by a Massachusetts Certified Arborist. Treatment may include fertilization, mulching, crown cleaning or restoration, preservation, and the placement of fencing or signage.
Notes:	Heritage Trees are large trees on public property with a diameter greater than 32 inches. Trees shown to be unique in size, shape, or location, or those that are historic in nature are also eligible.
Contact:	Phillip Rodbell DEM, 100 Cambridge Street, 19th Floor, Boston, MA 02202; (617) 727-3180 x657.

Name of Grant Program:	Mass ReLeaf Grants
Funding agency:	DEM Urban Forestry Program
Max award:	$5,000
Amount available this round:	$250,000 was available in FY 97.
Matching amount:	1-1 cash or in-kind services
Eligibility	Local government; nonprofit organizations; local community tree volunteer groups.
Due date:	February 7, 1997 (announcement of availability: November 1996)
Decision date:	April, 1997
Areas Funded:	Purchase of tree stock only. Grants do not fund labor costs.
Notes:	Trees purchased with this funding can be planted by municipal staff but preferably by community volunteers.
History of the program:	10,000 trees planted since 1990. Funded by corporate and private donations to a state trust fund
Contact:	Phillip Rodbell DEM, 100 Cambridge Street, 19th Floor, Boston, MA 02202; (617) 727-3180 x657.

Name of Grant Program:	Comprehensive Grant Program Capacity Building Grant Program
Funding agency:	Executive Office of Environmental Affairs
Max award:	Comprehensive Program: One (1) project will be funded up to $75,000 per year for two years. Capacity Building Program:
Amount available this round:	Comprehensive Program: $150,000. Capacity Building Program:
Matching amount:	Comprehensive Program: 1:1, dollar-for-dollar cash match required. In-kind not acceptable. Capacity Building Program:
Eligibility	Nonprofit organizations (such as watershed associations), and regional planning agencies, conservation districts, counties, cities and towns, and other sub-state planning agencies.
Due date:	This year's due date was October 11, 1996.
Decision date:	(information not available)
Areas Funded:	Comprehensive Program: EOEA will enter into one contract to fund a collaborative effort led by a group or organization to convene a Watershed Community Council, or similar entity, to gather data to identify priority pollution sources, organize the community, and conduct outreach in concert with EOEA Basin Teams and other stakeholders. (Refer to EOEA's Request for Responses for further details). Capacity Building Program: EOEA will enter into contracts with organizations that will conduct projects to build sustainable organizations capable of creating and convening a Watershed Community Council, or similar entity, and creating a plan of action in the watershed. (Refer to EOEA's Request for Responses for further details).
History of the program:	Funded through the 1996 Open Space Bond Bill
Contact:	Paula Jewell, Watershed Initiative Coordinator, Executive Office of Environmental Affairs, 100 Cambridge Street, 20th Floor, Boston, MA 02202, tel: (617) 727-9800, ext 227; fax: (617) 727-1598

Name of Program:	Agricultural Preservation Restriction Program
Funding agency:	Massachusetts Department of Food and Agriculture
Eligibility	Farmers and other owners of "prime" and "state important" agricultural land. (See comment below regarding the role of municipalities). Refer to statutory criteria for further eligibility details.
Areas Funded:	The APR Program is a voluntary program intended to offer a non-development alternative to farmers and other owners of agricultural land who are faced with a decision regarding the future use and disposition of their farms. The program offers to pay farmers the difference between the "fair market value" and the "agricultural value" of their farmland in exchange for a permanent deed restriction which precludes any use of the property that will have a negative impact on its agricultural viability.
Notes:	The municipality in which the farm is located comments on the application, makes a recommendation on the application. In addition, local Conservation Commissions are designated in the enabling legislation as the local agency to assist with the implementation of the program. Municipalities are also encouraged to contribute financially to become co-holders of the deed restriction for continued local control and surveillance of the restricted land.
History of the program:	Established by the Legislature in 1977, the APR Program has protected 421 farm properties totaling 38,305 acres in 123 towns across the Commonwealth as of autumn 1996.
Contact:	Rich Hubbard, APR Program Manager, or Carol Szocik, Senior Land Use Planner, Massachusetts Department of Food and Agriculture, Lancaster Regional Field Office, 142 Old Common Road, Lancaster, MA 01523, (508) 792-7711

Name of Grant Program:	Community Septic Management Program
Funding agency:	Massachusetts Department of Environmental Protection (DEP)
Max award:	Option 1: $20,000 grant to adopt a regional or watershed approach to septic system management plans. Upon completion of such plan, community receives a minimum of $200,000 loan. Option 2: participants receive $100,000 loan.
Amount available this round:	$30 million
Matching amount:	none
Eligibility	All communities (except the 97 communities that participated in $10 million septic system repair program) are eligible
Due date:	A simple two-page "Expression of Interest" form had to be completed and returned to the appropriate DEP District by September 30, 1996. Northeast: Vivek Joshi (617) 932-7742; Central: Michael Dibara (508) 767-2850; Southeast: Patrick Rogers (508) 946-2836; Western: Anita Kelman (413) 784-1100 x 353
Decision date:	(not available)
Areas Funded:	Pre-loan financial assistance to develop a Comprehensive Community Septic Management Program including on-site inspection or management plan and a local betterment (loan) program .
Notes	Program funding may be available next year for the communities which could not participate this year (those involved in the septic system repair program).
History of the program:	1996 Open Space Bond Bill authorizes $30 million to assist homeowners to comply with Title V.
Contact:	For detailed information and "Expression of Interest Form" contact the appropriate district listed below. Northeast: Vivek Joshi (617) 932-7742; Central: Michael Dibara (508) 767-2850; Southeast: Patrick Rogers (508) 946-2836; Western: Anita Kelman (413) 784-1100 x 353

Name of Grant Program:	Coastal Access Small Grants Program
Funding agency:	Massachusetts Department of Environmental Management (DEM)
Max award:	$3,000
Matching amount:	not required
Eligibility	Local, regional, and statewide nonprofit organizations, and Massachusetts cities and towns.
Due date:	November 15, 1996
Decision date:	December 1996
Areas Funded:	projects that enhance the general public's access to the coastline, including 1) establishing new public coastal access opportunities; 2) developing local shoreline access plans; 3) reclaiming historically public ways to the sea; 4) enhancing or restoring existing access points or facilities; 5) developing educational initiatives around public coastal access.
Notes:	Funded projects must be open to the general public, (vs. residents-only). Grants are usually announced late winter-early spring, and must be completed by the end of September the same year.
Contact:	Geordie Vining, Coastal Access Planner, DEM, 100 Cambridge Street, Rm. 1404, Boston, MA 02202 tel. (617) 727-3160 x528. Fax: (617) 727-2630; e-mail: gvining@state.ma.us.

Name of Grant Program:	General Grants Program
Funding agency:	Massachusetts Environmental Trust
Max award:	$5,000 to $20,000.
Amount available this round:	Minimum of $200,000 in FY98.
Matching amount:	None
Eligibility	Municipalities, nonprofits, educational institutions
Due date:	Schedule varies. Guidelines are under revision.
Decision date:	Schedule varies. Guidelines are under revision.
Areas Funded:	Projects which increase understanding, appreciation and commitment to the Commonwealth through public education, advocacy and research, and projects which encourage direct citizen and community action to restore, protect and enhance water resources in Massachusetts.
Notes:	Call to be added to mailing list. Guidelines are mailed late summer/early fall.
History of the program:	The Massachusetts Environmental Trust was established by the Legislature in 1988 and receives its funding through the settlement proceeds of environmental lawsuits, and through fines, and penalties. (Similar trusts exist in other states.) The Mass. Environmental Trust also receives proceeds from the state's environmental license plates.
Contact:	Robbin Peach, Executive Director, Massachusetts Environmental Trust, 33 Union Street, 4th Floor, Boston, MA 02108 (617) 727-0249.

Name of Grant Program:	Municipal Recycling Grant Program
Funding agency:	Massachusetts Department of Environmental Protection (DEP)
Max award:	not applicable (varies depending on need)
Amount available this round:	varies depending on the grant item (see areas funded below)
Matching amount:	match required for recycling trucks only
Eligibility	municipalities and regional groups (defined as not less than 5 municipalities, or one or more municipality with combined population over 100,000); and solid waste districts.
Due date:	Previous due date was September 1996
Decision date:	between December 1996 and May 1997
Areas Funded:	Recycling Equipment: curbside recycling bins, recycling trucks, roll-off containers; Composting bins; Participation and Public Education Materials: customized recycling education materials, unit-based pricing materials (stickers, bags); Household Hazardous Products Equipment: surplus paint storage equipment, used motor oil storage tanks; Regional Group Items: transfer trailers, recycling transfer station funds, technical assistance
Notes:	August 1996 workshops were held in each region of the state to provide information to prospective grant applicants. Call Joseph Lambert at DEP, 574-6875 for more information.
History of the program:	Funded through the Clean Environment Fund, which is made up of unredeemed bottle deposits. Program in effect since 1990.
Contact:	Brooke Nash, (617) 292-5984, DEP, One Winter Street, 4th Floor, Boston, MA 02108

Name of Grant Program:	Section 319 Nonpoint Source Pollution Grants
Funding agency:	Massachusetts Department of Environmental Protection (DEP)
Max award:	average project cost $54,000
Amount available this round:	approximately $500,000
Matching amount:	40% of total project cost
Eligibility	Any interested public or private organization
Due date:	May 1997, request for proposals sent out in April
Decision date:	July 1997
Areas Funded:	To control pollution from erosion, agriculture (fertilizers, pesticides, animal waste), roads (petrochemicals, antifreeze), and other areas where stormwater collects pollutants as it runs over the land. Examples of funded projects include using a bioengineering technique to repair eroded streambanks; development of outreach materials to educate the public about nonpoint pollution; installation of stormwater treatment devices; septic system management projects.
Notes:	The U.S. EPA defines nonpoint source pollution as that which is "caused by diffuse sources that are not regulated as point sources and are normally associated with precipitation and runoff from the land or percolation". Section 319 is for implementation projects, as opposed to planning projects (see also Section 604(b) Water Quality Management Planning Program Grants entry below)
History of the program:	Section 319 of the Clean Water Act of 1987 established a national program to control nonpoint sources (NPS) of water pollution.
Contact:	Steven McCurdy, DEP, 1 Winter Street, Boston, MA (617) 292-5779

Name of Grant Program:	Section 604(b) Water Quality Management Planning Program Grants
Funding agency:	Massachusetts Department of Environmental Protection (DEP)
Max award:	Awards range between $30,000 - $50,000
Amount available this round:	pass through equivalent to 40% of Massachusetts award
Matching amount:	not required
Eligibility	Eligible applicants must be either Regional Public Comprehensive Planning Organizations or Interstate Organizations. Eligible entities are defined as regional planning agencies, councils of government, counties, conservation districts, cities and towns, and other substate public planning agencies and interstate agencies.
Due date:	October - November 1996, request for proposals sent out in October
Decision date:	January 1997. Projects must commence within eight months of the award.
Areas Funded:	Nonpoint source assessment and/or planning projects in watershed basins or sub-basins that provide support to DEP's ongoing or scheduled basin-wide water quality management activities. (Each year, about five river basins are identified for priority focus by DEP, so projects in these watersheds get priority for 604(b) funding.) Emphasis on assessment activities that can be linked to recommendations for future nonpoint source pollution Best Management Practice implementation projects, water withdrawal permitting decisions, wetlands restoration, and management strategies for protecting surface water and groundwater resources in the priority watersheds. Water supply source protection planning is also eligible.
Notes:	Requires specific percentage subcontracted to Minority Business Enterprises and Women Business Enterprises.
History of the program:	Created by section 604(b) of the federal Clean Water Act, as amended in 1987.
Contact:	Steven McCurdy, DEP, 1 Winter Street, Boston, MA (617) 292-5779

Name of Grant Program:	Technical Assistance Grants for expert advice and public education concerning Hazardous Waste Disposal Sites
Funding agency:	Massachusetts Department of Environmental Protection (DEP)
Max award:	$10,000.
Amount available this round:	$100,000.
Matching amount:	no match required.
Eligibility	Citizen groups, municipalities, municipal agencies, and public water supplies.
Due date:	Letter of Intent had to be submitted to DEP by May 13, 1996. Applications will be available April 12, 1996 from DEP Regional Offices in Springfield, Worcester, Woburn, Lakeville, and from the Boston Office.
Decision date:	List of approved grants published by September 30, 1996.
Areas Funded:	The hiring of experts to review assessment and cleanup reports, assist groups in preparing comments on these reports, make information about a disposal site more accessible to people who may be affected, and educate concerned citizens about disposal site related issues or particular concern to them
Notes:	Two public information workshops were scheduled to explain the Technical Assistance (TAG) Program and to provide more information.
History of the program:	Bond-funded.
Contact:	Paul Bakely (617) 292-5617

Name of Grant Program:	National Recreational Trails Act Funding Program
Funding agency:	MA Dept. of Environmental Management (DEM)
Max award:	No maximum.
Amount available this round:	$226,673. available statewide. A reimbursement program; no cash up front.
Matching amount:	Minimum of 50% of total project cost must come from other sources. Materials, labor, or in-kind services qualify toward the match. Minimum grant amount, not including the match, is $1,000, so minimum total budget for funded projects is $2,000. Refer to application for fine details on the match.
Eligibility	Organizations with a federal tax ID number, government agencies, and municipalities
Due date:	Previous due date was July 12, 1996
Decision date:	October 1996
Areas Funded:	Emphasis on recreation-related trails, over transportation-oriented projects. Priority given to physical, on-the-ground trail improvements. Suggested projects include, but are not limited to: Trail development, maintenance, or restoration; environmental protection and education programs relating to use of recreational trails; development of trail-side and trail-head facilities; features for persons with disabilities; acquisition for land or easements
Notes:	30% of funding goes to motorized recreational trail projects, 30% goes to non-motorized recreation trail projects, and 40% is discretionary. The program is administered by DEM with guidance from the Mass. Recreational Trail Advisory Board (MARTAB). DEM and MARTAB look for the following features as selection criteria: compatible trail uses, emphasis on multi-use trails; mitigation of impacts on natural resources; community support; partnerships; projects which advance a goal of adopted state, regional or local plans; realistic project time-lines; clearly demonstrated need for solving trail problems or satisfying a recreational demand. 1995 grants averaged $7,000 each (17 projects, $123,000 total)
History of the program:	The National Recreational Trails Act (NRTA) is an element of the Intermodal Surface Transportation Efficiency Act (ISTEA) of 1991. NRTA provides for the transfer of fuel tax revenue generated by the use of off-highway vehicles and in back-country camping.
Contact:	Peter Brandenburg DEM/Forests & Parks 100 Cambridge Street, 19th floor Boston, MA 0202 (617) 727-3180 ext. 655 or pbrandenburg@state.ma.us

Name of Grant Program:	Coastal Pollutant Remediation Program (CPR)
Funding agency:	Massachusetts Office of Coastal Zone Management (CZM)
Max award:	Max not specified, however previous awards ranged between $10,000 and $53,000. This is a reimbursement grant.
Amount available this round:	Up to $4 million to be allocated over a five year period
Eligibility	Cities and Towns located within the following watersheds: Mystic, Neponset, Weymouth & Weir Rivers; Buzzards Bay, Cape Cod Bay, Nantucket Sound; Charles, Concord, Sudbury, Assabet, and Ipswich Rivers; Islands (Martha's Vineyard and Nantucket); Merrimack River; Mount Hope Bay; Narragansett Bay; Nashua River; North Coastal; Parker, Shawsheen Rivers; South Coastal; Taunton and Ten Mile Rivers.
Due date:	Previous due date was August 2, 1996.
Decision date:	Awards announced after September 15, 1996
Areas Funded:	Projects that identify a source of stormwater pollution from a town road, bridge, parking lot or pollution from vessel discharge, and provide supporting evidence of water quality degradation and impacted natural resources.
Notes:	This is a reimbursement grant to implement Best Management Practices for controlling runoff from roads, highways, bridges, and other paved roadways, and for the construction of boat pumpout facilities. Target contaminants include petroleum hydrocarbons, pathogens, pesticides, sediments, and salts. A complete list of eligible cities and towns is available with the application. Coastal communities: contact your CZM regional coordinator for help with proposal development. Watershed communities: contact Marc McQueen, Natural Resources Conservation Service (508) 295-1481 for assistance.
History of the program:	Coastal Pollution Mitigation Capital Outlay Act of 1994 for State Fiscal Year 1997
Contact:	For applications and detailed request for proposals: Steve Barrett (617) 727-9530 x413

Name of Grant Program:	Massachusetts Self-Help Program
Funding agency:	Division of Conservation Services, Executive Office of Environmental Affairs (EOEA)
Max award:	$500,000. Maximum reimbursement available is based on your community's equalized valuation per capita decile rank and ranges from 52 to 70%.
Amount available this round:	(information not available)
Matching amount:	(see maximum award)
Eligibility	Municipalities
Due date:	June 1 for preliminary applications
Decision date:	(information not available)
Areas Funded:	Reimburses funds a municipality has expended to acquire land or interests therein, including ancillary acquisition costs, for conservation and passive recreation purposes. Reimbursements of up to 90% are possible, depending upon the community's equalized valuation per capita wealth.
Notes:	An updated Open Space Plan must be on file with the Division of Conservation Services in order to apply. Open Space Plans must be updated every five years.
History of the program:	M.G.L. Chapter 132A, s.11
Contact:	Jennifer Soper, Land and Water Conservation Fund, Division of Conservation Services, 100 Cambridge Street, Boston, MA 02202 (617) 727-1552 ext. 292

Name of Grant Program:	Massachusetts Urban Self-Help Program
Funding agency:	Division of Conservation Services, Executive Office of Environmental Affairs (EOEA)
Max award:	$500,000. Maximum reimbursement available is based on your community's equalized valuation per capita decile rank and ranges from 52 to 70%.
Amount available this round:	(information not available)
Matching amount:	(see maximum award)
Eligibility	Any town with a population of 35,000 or more year-round residents or any city regardless of size, which has an authorized park and/or recreation commission, and a conservation commission. Smaller communities may qualify under other provisions of the program.
Due date:	June 1
Decision date:	(information not available)
Areas Funded:	Active or passive outdoor recreation projects, including land acquisition, park or recreation construction and rehabilitation. Example: City of Cambridge used Urban Self-Help to convert a 50-acre closed landfill to playing fields and open space.
Notes:	An updated Open Space Plan must be on file with the Division of Conservation Services in order to apply. Open Space Plans must be updated every five years.
History of the program:	M.G.L. Chapter 933, Acts of 1977 (as amended)
Contact:	Jennifer Soper, Land and Water Conservation Fund, Division of Conservation Services, 100 Cambridge Street, Boston, MA 02202 (617) 727-1552 ext. 292

Name of Grant Program:	Federal Land and Water Conservation Fund
Funding agency:	Administered in Massachusetts by the Division of Conservation Services for the National Park Service
Max award:	reimburses up to 50% of the total cost of public outdoor recreation projects.
Amount available this round:	Only the Federal side of this program is currently funded, not the state side. In the past, it has been an important source of funds for municipal open space acquisition. See comment below.
Eligibility	Municipalities
Areas Funded:	Acquisition for land or waterbodies, or partial rights to them, for conservation and outdoor recreation, development or renovation of public outdoor recreation areas and related support facilities, or a combination of acquisition and development.
Notes:	Projects must be consistent with the State Comprehensive Outdoor Recreation Plan (SCORP)
History of the program:	Since 1965, the Land and Water Conservation Fund Program has provided over $81 million to state agencies, cities and towns in Massachusetts for the acquisition, development or renovation of park, recreation and conservation areas.
Comment:	This program is under threat of being eliminated. It still exists, but the state portion has been zero-funded for three years in a row. Supporters are encouraged to write to members of Congress to preserve the *state* portion of the Land and Water Conservation Fund.
Contact:	Jennifer Soper, Land and Water Conservation Fund, Division of Conservation Services, 100 Cambridge Street, Boston, MA 02202 (617) 727-1552 ext. 292

Name of Grant Program:	Transportation Enhancement Program (a reimbursement program)
Funding agency:	Projects reviewed and selected by the MAPC Enhancement Selection Committee. Selected projects are reviewed for final eligibility and implementability by the state Enhancement Steering Committee
Max award:	Minimum $100,000. Average application $500,000. No maximum
Amount available this round:	Fiscal Year 1998 & 1999, $15.8 million each year
Matching amount:	10% applicant "overmatch" (percentage of total project cost funded by the applicant), remaining project cost is funded 100%: 80% federal, 20% state.
Eligibility	Transportation enhancement activities must meet three basic criteria: 1. Direct relationship to the intermodal transportation system. This relationship may be one of function, proximity or impact; 2. Project is over and above a normal transportation project. Typically, a normal transportation project may include mitigation, standard landscaping, other permit requirements. Compliance with ADA and routine maintenance activities are not eligible. 3. Must be selected from one or more of the ten enhancement categories.
Due date:	Early February
Decision date:	Early May
Areas Funded:	Ten eligible categories: • Provision of facilities for pedestrians and bicycles • Acquisition of scenic easements and scenic or historic sites • Scenic or historic highway programs • Landscaping and other scenic beautification • Historic preservation • Rehabilitation and operation of historic transportation buildings, structures, or facilities • Preservation of abandoned railway corridors • Control and removal of outdoor advertising • Archaeological planning and research • Mitigation of water pollution due to highway runoff
Notes:	Key points for applicants to know are: • This is a reimbursable program, not a grant; • A local funding commitment comprised of a 10% project overmatch is required at each phase of the project. The commitment may be in the form of a "soft" match; • Sponsoring organizations may nominate projects only in partnership with a public agency that is willing and able to take responsibility for carrying out the project; • Improvements to private property and commercial facilities are not eligible; • Projects must comply with federal, state and local environmental regulations; • Projects must comply with other federal regulations, including those for considering disadvantaged business enterprises in consultant selection and paying prevailing wages during construction; • A minimum project size is $100,000. Smaller projects of less total value can be "bundled" together to equal $100,00. Projects of truly exceptional merit or circumstances requesting less than $100,000 will be considered; • It is the goal of Mass Highway to advertise enhancement projects as part of its $400 million annual statewide advertising program utilizing standard contracting mechanisms. Applicants must be willing to work with MHD in

	the development of project implementation phases.
History of the program:	The Transportation Enhancement Program is a special set-aside in the Surface Transportation Program established under the Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA).
Contact:	Elizabeth Newman, MAPC Transportation Enhancement Coordinator, 60 Temple Place, Boston, MA 02111 (617) 451-2770

Name of Grant Program:	Urban Rivers Grant program
Funding agency:	Riverways Program, Massachusetts Department of Fisheries, Wildlife and Environmental Law Enforcement (DFWELE)
Max award:	$5,000.
Amount available this round:	Approximately $50,000
Matching amount:	none required, but a match increases the competitiveness of the proposal
Eligibility	Cities and towns
Due date:	December 1996
Decision date:	(contact Riverways)
Areas Funded:	Projects which revitalize urban river corridors. Activities which enhance public access, restore or enhance aesthetic or ecological values of urban rivers.
Notes:	No application form required. Write a one-page letter describing the proposed project to the contact below.
History of the program:	The Riverways Program was established in 1987 in recognition that river and stream corridors are a crucial component of the state's ecological infrastructure and that protection of these watershed resources could not be accomplished through land acquisition alone. The mission of the program is to promote the restoration and protection of the ecological integrity of the Commonwealth's watersheds: rivers, streams and adjacent lands.
Contact:	Maria Van Dusen, Riverways, Dept. of Fisheries, Wildlife and Environmental Law Enforcement, 100 Cambridge Street, Room 1901, Boston, MA 02202, (617)727-1614 x360, or Anne Livingston, (617) 727-1614 x359

Name of Grant Program:	Lakes and Ponds Small Grant Program
Funding agency:	Massachusetts Department of Environmental Management (DEM), Office of Water Resources
Max award:	$10,000.
Amount available this round:	1995 funding available was $230,000.
Matching amount:	Cash match at least equal the amount of the grant.
Eligibility	Municipalities, local commissions, or authorities. Body of water must be publicly-owned, and there must be an existing formal public access, or one planned as part of the funded project.
Due date:	Varies year to year. Anticipate a January 1997 deadline.
Decision date:	Contact DEM.
Areas Funded:	Lake management analysis and planning, public education, watershed management techniques, in-lake management techniques.
Contact:	Massachusetts Department of Environmental Management, Office of Water Resources, 100 Cambridge Street, Boston, MA 02202, Steve Asen, (617) 727-3260 x524

Name of Grant Program:	Massachusetts Greenways and Trails Demonstration Grants Program
Funding agency:	Massachusetts Department of Environmental Management (DEM)
Max award:	$3,000. DEM will also consider requests for up to $5,000 for projects which clearly demonstrate the need for additional funding.
Amount available this round:	$100,000.
Matching amount:	None required, but community support must be demonstrated.
Eligibility	Cities and towns, nonprofit organizations, regional planning agencies.
Due date:	January 10, 1997
Decision date:	Late February 1997. Grant funds must be expended by September 30, 1997.
Areas Funded:	Greenways and trails planning, mapping, research and ecological assessments; public education and community outreach related to greenways and trails; greenways and trails management, construction, and expansion.
Notes:	Each year DEM adopts special focus areas, and projects within these areas are given special consideration. 1997 program themes will emphasize river greenways, greenway and trail related education and outreach, and historic corridors. Also, new for 1997, is a geographic focus on the Connecticut River Valley. DEM, in partnership with the National Park Service will provide additional awards of up to $5,000 for projects along the Connecticut River. Past recipients may apply again, however, priority is given to organizations that have not received funding from the Program in the past.
Contact:	Massachusetts Dept. of Environmental Management, 136 Damon Road, Northampton, MA 01060, Jennifer Howard, Greenways Planner, (413) 586-8706

3. Historic Preservation

Historic Preservation

Name of Grant Program:	Massachusetts Preservation Projects Fund
Funding agency:	Massachusetts Historical Commission
Max award:	Predevelopment projects: $5,000 - $30,000. Development or acquisition $7,500 - $100,000. (Applicants may request up to 75% of total construction costs if there is a commitment to establish a historic properties maintenance fund by setting aside an additional 25% over their matching share in a restricted endowment fund.
Amount available this round:	Round III: Approximately $3.5 - $4 million.
Matching amount:	50-50, or could be 75-50 with endowment
Eligibility	municipality or nonprofit organization
Due date:	Pre-applications available October 1, 1996. Pre-applications due the first week of March 1997. *Invitations* to submit full applications go out by mid-June 1997, then full applications are due September 1997.
Decision date:	Grant awards made November 12, 1997
Areas Funded:	Predevelopment Projects: studies necessary to enable future development or protection of a State Register property. Development Projects: construction activities including stabilization, protection, rehabilitation, and restoration. Acquisition Projects: acquisition of State Register properties that are imminently threatened with inappropriate alteration or destruction.
History of the program:	Established in 1984 to support the preservation of properties, landscapes and sites (cultural resources) listed or, in certain circumstances, eligible for listing in the State Register of Historic Places. Administered in accordance with 950 CMR 73.00.
Contact:	Elsa Fitzgerald, Assistant Director, Massachusetts Historic Commission, Massachusetts Archives Building, 220 Morrissey Boulevard, Boston, MA 02125-3314. Tel (617) 727-8470, Fax (617) 727-5128, or send fax for pre-application materials.

Name of Reimbursement Program:	Survey and Planning Grants
Funding agency:	Massachusetts Historical Commission
Max award:	Grant requests should be for not less than $5,000, with a minimum total project cost of $10,000.
Amount available this round:	FY97: $100,000.
Matching amount:	50%, non-Federal sources, with the exception of Community Development Block grants.
Eligibility	10% of Federal allocation is passed through to Certified Local Governments (pre-designated according to specific criteria available from Massachusetts Historical Commission). Subject to available funding, applications may also be invited from local historical commissions created under MGL Ch. 40 §8(d), historic district commissions or study committees, city and town planners and planning boards, community development offices, regional planning agencies and state agencies, educational institutions, and private nonprofit organizations.
Due date:	Letters of intent were issued by the agency November 1, 1996, letters of interest are due by December 13. Full applications are invited in January 1997, full applications are due March 1997.
Decision date:	Awards are announced in April
Areas Funded:	Inventory of historic, architectural, and/or archaeological resources, preparation of National Register nominations, survey or planning projects for the identification, evaluation, and protection of National Register-eligible

	resources, support of preservation planning and educational efforts, development of local initiatives for the protection of historic resources.
Notes:	This reimbursement program is for preservation planning. It is not a "bricks and mortar" program.
History of the program:	National Historic Preservation Act of 1966, as amended.
Contact:	Elsa Fitzgerald, Assistant Director, Massachusetts Historic Commission, Massachusetts Archives Building, 220 Morrissey Boulevard, Boston, MA 02125-3314. Tel (617) 727-8470, Fax (617) 727-5128, or send fax for pre-application materials.

4. Housing

Housing

Name of Grant Program:	HOME
Funding agency:	U.S. Department of Housing & Urban Development (HUD)
Max award:	n/a
Amount available this round:	n/a
Eligibility:	Community and consortium eligibility for direct HUD funding is governed by formula. State funding is project-based; eligible applicants for state funding are nonprofit and for-profit developers; nonprofit organizations designated as community housing development organizations (CHDO's); municipalities.
Areas Funded:	Projects which increase rental housing; first time home-ownership assistance; rehabilitation of existing homes; rental assistance.
Notes:	Federal HOME funds are distributed two ways: a) directly to eligible communities or "consortia" of communities; b) to the state, for distribution via a competitive process. 15% of funds must be set aside for community housing development organizations (CHDO's).
History of the program:	Established by the National Affordable Housing Act of 1990.
Contact:	Division of Private Housing Programs, Bob Paquin (617) 565-5344

Name of Grant Program:	Community Development Block Grant
Funding agency:	U.S. Department of Housing & Urban Development.
Max award:	n/a
Amount available this round:	n/a
Matching amount:	n/a
Eligibility	Entitlement communities (see note below)
Due date:	n/a
Decision date:	n/a
Areas Funded:	To remove slum and blight, to benefit low and moderate income populations, or for critical community need.
Notes:	CDBG funds are distributed two ways, either directly from HUD to "entitlement communities" (cities and towns with populations of 50,000 or greater), or through the state by a competitive process administered by the Massachusetts Department of Housing and Community Development (formerly EOCD). The competitive state programs are the Business Development Fund (formerly Ready Resource Fund) and the Massachusetts Community Development Block Grant (formerly Small Cities Community Development Fund). See separate entries for each. Examples of needs met by the CDBG program include housing rehabilitation, downtown facade improvements and signage programs, senior centers, as well as some social services for teens children or the elderly. Criteria involve income eligibility indicators.
Contact:	

Name of Grant Program:	Community Development Fund/Competitive Round
Funding agency:	Department of Housing and Community Development (formerly EOCD)
Max award:	$600,000 for single communities, $800,000 per two-community joint project, $100,0000 per three-community joint project.
Amount available this round:	Approximately $20 million
Matching amount:	
Eligibility	Cities and Towns of less than 50,000 population which are not entitlement communities.
Due date:	Friday, August 9, 1996.
Decision date:	November, 1996
Areas Funded:	Includes, but is not limited to, economic development, housing assistance, public facilities, infrastructure, public social services, downtown-related activities.
Notes:	Part of federal Community Development Block Grant. Objective is to benefit low and moderate income communities, removal of slums and blight, or critical community need. As with other Division-administered programs, a community's Community Action Statement (CAS) must be on file at the Department of Housing and Community Development in order to apply. The CAS is essentially a 3-year master plan for community development, in which the municipality defines its community development needs and the action steps needed to meet those needs. The need for which the community is applying must be identified in the CAS.
Contact:	Department of Housing and Community Development, Bureau of Community & Economic Development, 100 Cambridge Street, Room 1803, Boston, MA 02202 (617) 727-7001

Name of Grant Program:	HOME
Funding agency:	Massachusetts Department of Housing and Community Development
Max award:	n/a
Amount available this round:	n/a
Eligibility:	Nonprofit and for-profit developers; nonprofit organizations designated as community housing development organizations (CHDO's); municipalities.
Areas Funded:	Projects which increase rental housing; first time home-ownership assistance; rehabilitation of existing homes; rental assistance.
Notes:	Community housing development corporations receive 15% of funds, the balance is distributed via a competitive process.
Comment:	This is the state component of the HOME program, which is distributed to states for distribution to cities and towns ona competitive basis. The Federal component goes directly to eligible communities or "consortia" of communities.
History of the program:	Established by the National Affordable Housing Act of 1990.
Contact:	Department of Housing and Community Development, Kate Racer (617) 727-7001 x602

Name of Grant Program:	Massachusetts Community Development Block Grant Fund *(formerly Small Cities Community Development Fund)*
Funding agency:	Massachusetts Department of Housing and Community Development (formerly EOCD)
Average award:	$500,000 - $600,00.
Amount available this round:	Approximately $20 million for the Competitive Program (Community Development Fund); $10.6 million for Non-Competitive Programs. See Notes below.
Eligibility:	Cities and Towns of less than 50,000 population which are not entitlement communities.
Due date:	Previous due date was August 9, 1996
Decision date:	varies depending on program component (active components are described elsewhere in this grants directory).
Areas Funded:	Housing acquisition, rehabilitation and ownership; public facility and infrastructure repair and improvement; public and social services; planning activities; community-based economic development, including small business loans
Matching amount:	(information not available)
Notes:	Part of federal Community Development Block Grant. Objective is to benefit low and moderate income communities, removal of slums and blight, or critical community need. CDBG program components include the Competitive Round, known as the Community Development Fund, and the Non-Competitive Programs. These include Mini-Entitlement Set Aside, Business Development Fund (formerly *Ready Resource Fund*), Massachusetts Community Capital Fund, Downtown Revitalization Program, Housing Development Support Program, Senior Center Fund, 108 Loan Guarantee Program. See individual grant directory entries on these program components for more details.
Contact:	Department of Housing and Community Development, Bureau of Community & Economic Development, 100 Cambridge Street, Room 1803, Boston, MA 02202 (617) 727-7001

Name of Finance Program:	Elder CHOICE Program (assisted living); Option for Independence (group homes for former residents of state hospitals); variety of single-family home-buyer and home improvement programs
Funding agency:	Massachusetts Housing Finance Agency
Eligibility	Varies depending on program.
Areas Funded:	mortgage financing, home-buyer counseling, mortgage credit certificates, housing rehabilitation, home improvement and lead abatement financing, mortgage insurance.
Notes:	MHFA capitalizes its loan programs through the sale of bonds to private investors. No state funds are used for operating expenses.
History of the program:	Created by the legislature to expand housing and home-ownership opportunities for low- and moderate-income households.
Contact:	Massachusetts Housing Finance Agency, 1 Beacon Street, Boston, MA 02108 Elder CHOICE Program contact: Maureen McAllister (617) 854-1000 ext. 1189 for information on multi-family programs and (617) 854-1020 ext 1187for information on single family programs

Name of Loan Program:	Predevelopment Lending Program
Funding agency:	Community Economic Development Assistance Corporation
Max loan amount:	Approximately $3,000 per residential unit. Maximum loan amounts rarely exceed $250,000
Eligibility	Community Development Corporations, other nonprofit developers
Due date:	The CEDAC Board of Directors meets every six weeks to review requests for assistance. Applications for assistance are due at CEDAC three weeks prior to the board meeting at which consideration is requested.
Decision date:	(information not available)
Areas Funded:	Affordable housing, supported housing
Notes:	State's technical assistance provider to nonprofit developers of affordable housing.
History of the program:	Established 1978 by act of the Legislature
Contact:	CEDAC, 18 Tremont Street, 10th Floor, Boston 02108, (617) 727-5944

Name of Loan Programs:	Permanent Rental Financing, Bridge Financing, Soft Second Loan, Technical Assistance, and Lead-Free Loan Programs
Funding agency:	Massachusetts Housing Partnership Fund
Eligibility	Communities, local housing partnerships, community development corporations, nonprofit and for-profit developers
Areas Funded:	affordable housing and neighborhood stabilization
Notes:	Independent, public agency administering loans for affordable housing; project-specific technical assistance; pre-development assistance. For further details on Soft Second Loan Program, see its listing below.
History of the program:	Established by the Legislature in 1985, financed by the banking industry.
Contact:	Massachusetts Housing Partnership Fund, 2 Oliver Street, Boston, MA 02109, (617) 338-7868, e-mail address: info@mhpfund.com

Name of Loan Program:	Soft Second Loan Program
Funding agency:	Joint program of Massachusetts Housing Partnership Fund and the Massachusetts Department of Housing and Community Development
Eligibility	Community applies on behalf of low income home-buyers whose income is <80% of median income
Areas Funded:	Increased affordable housing opportunities for low- and moderate-income first-time home-buyers
Notes:	Combines a conventional 30-year fixed rate mortgage with a subsidized second mortgage. Downpayment is only 5%; homeowner can borrow up to 20% of purchase value, not to exceed $25,000.
Contact:	Massachusetts Department of Housing and Community Development (617) 727-7001

5. Planning

Planning

Name of Grant Program:	Municipal Incentive Grants (MIGs) *see Comment below*
Funding agency:	Massachusetts Department of Housing and Community Development (formerly EOCD)
Max award:	Varies year to year, about $30,000, higher for regional projects. Grant amounts range from $14,246 to hire a permit manager for the Town of North Andover, to $40,000 to develop a Regional Development Suitability Model for the Central Massachusetts Regional Planning Commission.
Amount available this round:	FY96 was $750,000, of which $132,000 was prior commitments.
Matching amount:	not required
Eligibility	Municipalities applying individually, or as a group, with a single community acting as lead; counties, regional planning agencies
Due date:	Previous due date was August 9, 1996
Decision date:	FY96 awards announced in October.
Areas Funded:	Projects which develop innovative approaches to service delivery or enhance local or regional planning. The program promotes efficiencies through consolidation of tasks and regionalization of services. Planning grants promote planning for future growth, economic development, and land use management, with an emphasis on regional development. MIG's also fund education and training.
Notes:	Any community applying for a MIG grant must have a Community Action Statement (CAS) on file at the Department of Housing and Community Development by July 1, 1996. The CAS is essentially a 3-year master plan for community development, in which the municipality defines its community development needs and the action steps needed to meet those needs. The need for which the community is applying for a MIG grant must be identified in the CAS. Projects funded FY97 must be completed June 30, 1997. MIGs projects are viewed as pilot projects, with the expectation that grantees will share their experience and information with other cities and towns. The MIGs program is subject to annual appropriation by the Legislature.
History of the program:	State-funded.
Contact:	Don Martin, EOCD, Bureau of Planning and Municipal Management, 100 Cambridge Street, Room 1803, Boston, MA 02202 (617) 727-7001 x404

Name of Grant Program:	Massachusetts Community Development Block Grant Fund *(formerly Small Cities Community Development Fund)*
Funding agency:	Massachusetts Department of Housing and Community Development (formerly EOCD)
Average award:	$500,000 - $600,00.
Amount available this round:	Approximately $20 million for the Competitive Program (Community Development Fund); $10.6 million for Non-Competitive Programs. See Notes below.
Eligibility:	Cities and Towns of less than 50,000 population which are not entitlement communities.
Due date:	Previous due date August 9, 1996
Decision date:	Varies depending on program component (active components are described elsewhere in this grants directory).
Areas Funded:	Housing acquisition, rehabilitation and ownership; public facility and infrastructure repair and improvement; public and social services; planning activities; community-based economic development, including small business loans
Matching amount:	(information not available)
Notes:	Part of federal Community Development Block Grant. Objective is to benefit low and moderate income communities, removal of slums and blight, or critical community need. CDBG program components include the Competitive Round, known as the Community Development Fund, and the Non-Competitive Programs. These include Mini-Entitlement Set Aside, Business Development Fund (formerly *Ready Resource Fund*), Massachusetts Community Capital Fund, Downtown Revitalization Program, Housing Development Support Program, Senior Center Fund, 108 Loan Guarantee Program. See individual grant directory entries on these program components for more details.
Contact:	Department of Housing and Community Development, Bureau of Community & Economic Development, 100 Cambridge Street, Room 1803, Boston, MA 02202 (617) 727-7001

Name of Grant Program:	Community Development Fund/Competitive Round
Funding agency:	Department of Housing and Community Development (formerly EOCD)
Max award:	$600,000 for single communities, $800,000 per two-community joint project, $100,0000 per three-community joint project.
Amount available this round:	Approximately $20 million
Eligibility	Cities and Towns of less than 50,000 population which are not entitlement communities.
Due date:	Previous due date Friday, August 9, 1996.
Decision date:	November, 1996
Areas Funded:	Includes, but is not limited to, economic development, housing assistance, public facilities, infrastructure, public social services, downtown-related activities.
Notes:	Part of federal Community Development Block Grant. Objective is to benefit low and moderate income communities, removal of slums and blight, or critical community need. As with other Division-administered programs, a community's Community Action Statement (CAS) must be on file at the Department of Housing and Community Development in order to apply. The CAS is essentially a 3-year master plan for community development, in which the municipality defines its community development needs and the action steps needed to meet those needs. The need for which the community is applying must be identified in the CAS.
Contact:	Department of Housing and Community Development, Bureau of Community & Economic Development, 100 Cambridge Street, Room 1803, Boston, MA 02202 (617) 727-7001

6. Public safety

Public Safety

Name of Grant Program:	Universal Hiring Program
Funding agency:	U.S. Department of Justice Office of Community Oriented Policing Services (COPS)
Max award:	n/a
Amount available this round:	$400 million
Matching amount:	(information not available)
Eligibility	State, local, and Indian police agencies, special area police agencies (housing authority, college campus, school district) or agencies seeking to start a new police agency
Due date:	This year's due dates were July 15, 1996 (round one), August 15 (round two), September 15 (round three)
Decision date:	varies
Notes:	Applicants must submit community policing plan. Applicants not funded under first two rounds are automatically considered in third round.
Contact:	U.S. Department of Justice Response Center 1 (800) 421-6770

7. Public Works

Public Works

Name of Grant Program:	Public Works Economic Development (PWED)
Funding agency:	Massachusetts Executive Office of Transportation and Construction (EOTC)
Max award:	$1,000,000.
Amount available this round:	$20 million
Matching amount:	none
Eligibility	Massachusetts cities and towns, through the local executive body
Due date:	No date
Decision date:	No date. Selection by Secretary of EOTC
Areas Funded:	Design, construction, reconstruction of existing and/or newly located public access roads, streets, bridges, curbing, sidewalks, lighting systems, traffic control and service facilities, drainage systems and culverts associated with a municipal economic development effort related to a) industrial or commercial facilities, b) employment opportunities, c) improving the local tax base, d) leveraging high ratio private investment, e) public/private partnerships Ineligible: sewer systems, water delivery systems, projects on which construction has been initiated.
History of the program:	Ch. 732 Acts of 1981. 701CMR5.00
Contact:	Massachusetts Highway Department, 10 Park Plaza, Boston, MA, Eileen Thompson, (617) 973-7541; James McGrail, EOTC, (617) 973-7802

8. Recreation

Recreation

Name of Grant Program:	Massachusetts Urban Self-Help Program
Funding agency:	Division of Conservation Services, Executive Office of Environmental Affairs (EOEA)
Max award:	$500,000. Maximum reimbursement available is based on your community's equalized valuation per capita decile rank and ranges from 52 to 70%.
Amount available this round:	(information not available)
Matching amount:	(see maximum award)
Eligibility	Any town with a population of 35,000 or more year-round residents or any city regardless of size, which has an authorized park and/or recreation commission, and a conservation commission. Smaller communities may qualify under other provisions of the program.
Due date:	June 1
Decision date:	(information not available)
Areas Funded:	Active or passive outdoor recreation projects, including land acquisition, park or recreation construction and rehabilitation. Example: City of Cambridge used Urban Self-Help to convert a 50-acre closed landfill to playing fields and open space.
Notes:	An updated Open Space Plan must be on file with the Division of Conservation Services in order to apply. Open Space Plans must be updated every five years.
History of the program:	M.G.L. Chapter 933, Acts of 1977 (as amended)
Contact:	Jennifer Soper, Land and Water Conservation Fund, Division of Conservation Services, 100 Cambridge Street, Boston, MA 02202 (617) 727-1552 ext. 292

Name of Grant Program:	National Recreational Trails Act Funding Program
Funding agency:	Massachusetts Department of Environmental Management (DEM)
Max award:	No maximum.
Amount available this round:	$226,673. available statewide. A reimbursement program; no cash up front.
Matching amount:	Minimum of 50% of total project cost must come from other sources. Materials, labor, or in-kind services qualify toward the match. Minimum grant amount, not including the match, is $1,000, so minimum total budget for funded projects is $2,000. Refer to application for fine details on the match.
Eligibility	Organizations with a federal tax ID number, government agencies, and municipalities
Due date:	Previous due date was July 12, 1996
Decision date:	October 1996
Areas Funded:	Emphasis on recreation-related trails, over transportation-oriented projects. Priority given to physical, on-the-ground trail improvements. Suggested projects include, but are not limited to: trail development, maintenance, or restoration; environmental protection and education programs relating to use of recreational trails; development of trail-side and trail-head facilities; features for persons with disabilities; acquisition for land or easements
Notes:	30% of funding goes to motorized recreational trail projects, 30% goes to non-motorized recreation trail projects, and 40% is discretionary. The program is administered by DEM with guidance from the Mass. Recreational Trail Advisory Board (MARTAB). DEM and MARTAB look for the following features as selection criteria: compatible trail uses, emphasis on multi-use trails; mitigation of impacts on natural resources; community support; partnerships; projects which advance a goal of adopted state, regional or local plans; realistic project time-lines; clearly demonstrated need for solving trail problems or satisfying a recreational demand. 1995 grants averaged $7,000 each (17 projects, $123,000 total)
History of the program:	The National Recreational Trails Act (NRTA) is an element of the Intermodal Surface Transportation Efficiency Act (ISTEA) of 1991. NRTA provides for the transfer of fuel tax revenue generated by the use of off-highway vehicles and in back-country camping.
Contact:	Peter Brandenburg DEM/Forests & Parks 100 Cambridge Street, 19th floor Boston, MA 0202 (617) 727-3180 ext. 655 or pbrandenburg@state.ma.us

Name of Grant Program:	Transportation Enhancement Program (a reimbursement program)
Funding agency:	Projects reviewed and selected by the MAPC Enhancement Selection Committee. Selected projects are reviewed for final eligibility and implementability by the state Enhancement Steering Committee
Max award:	Minimum $100,000. Average application $500,000. No maximum
Amount available this round:	Fiscal Year 1998 & 1999, $15.8 million each year
Matching amount:	10% applicant "overmatch" (percentage of total project cost funded by the applicant), remaining project cost is funded 100%: 80% federal, 20% state.
Eligibility	Transportation enhancement activities must meet three basic criteria: 1. Direct relationship to the intermodal transportation system. This relationship may be one of function, proximity or impact; 2. Project is over and above a normal transportation project. Typically, a normal transportation project may include mitigation, standard landscaping, other permit requirements. Compliance with ADA and routine maintenance activities are not eligible. 3. Must be selected from one or more of the ten enhancement categories.
Due date:	Early February
Decision date:	Early May
Areas Funded:	Ten eligible categories: • Provision of facilities for pedestrians and bicycles • Acquisition of scenic easements and scenic or historic sites • Scenic or historic highway programs • Landscaping and other scenic beautification • Historic preservation • Rehabilitation and operation of historic transportation buildings, structures, or facilities • Preservation of abandoned railway corridors • Control and removal of outdoor advertising • Archaeological planning and research • Mitigation of water pollution due to highway runoff
Notes:	Key points for applicants to know are: • This is a reimbursable program, not a grant; • A local funding commitment comprised of a 10% project overmatch is required at each phase of the project. The commitment may be in the form of a "soft" match; • Sponsoring organizations may nominate projects only in partnership with a public agency that is willing and able to take responsibility for carrying out the project; • Improvements to private property and commercial facilities are not eligible; • Projects must comply with federal, state and local environmental regulations; • Projects must comply with other federal regulations, including those for considering disadvantaged business enterprises in consultant selection and paying prevailing wages during construction; • A minimum project size is $100,000. Smaller projects of less total value can be "bundled" together to equal $100,00. Projects of truly exceptional merit or circumstances requesting less than $100,000 will be considered; • It is the goal of Mass Highway to advertise enhancement projects as part of its $400 million annual statewide advertising program utilizing standard contracting mechanisms. Applicants must be willing to work with MHD in

	the development of project implementation phases.
History of the program:	The Transportation Enhancement Program is a special set-aside in the Surface Transportation Program established under the Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA).
Contact:	Elizabeth Newman, MAPC Transportation Enhancement Coordinator, 60 Temple Place, Boston, MA 02111 (617) 451-2770

Name of Grant Program:	The Public Access Board
Funding agency:	A unit of the Department of Fisheries, Wildlife and Environmental Law Enforcement
Max award:	100% of costs
Amount available this round:	(not available)
Matching amount:	not required
Eligibility	Municipalities
Due date:	No deadline. Municipalities may initiate a Land Management Agreement with the Public Access Board for the purpose of providing public access for shorefishing.
Decision date:	not applicable
Areas Funded:	The Public Access Board will pay 100% of costs to build or rebuild docks, stairs, parking, or paths necessary for access for shorefishing provided the general public is allowed on equal terms.
Contact:	The Public Access Board, 1440 Soldiers Field Road, Brighton, MA 02135 (617) 727-1843

9. Transportation

Transportation

Name of Grant Program:	Transportation Enhancement Program (a reimbursement program)
Funding agency:	Projects reviewed and selected by the MAPC Enhancement Selection Committee. Selected projects are reviewed for final eligibility and implementability by the state Enhancement Steering Committee
Max award:	Minimum $100,000. Average application $500,000. No maximum
Amount available this round:	Fiscal Year 1998 & 1999, $15.8 million each year
Matching amount:	10% applicant "overmatch" (percentage of total project cost funded by the applicant), remaining project cost is funded 100%: 80% federal, 20% state.
Eligibility	Transportation enhancement activities must meet three basic criteria: 1. Direct relationship to the intermodal transportation system. This relationship may be one of function, proximity or impact; 2. Project is over and above a normal transportation project. Typically, a normal transportation project may include mitigation, standard landscaping, other permit requirements. Compliance with ADA and routine maintenance activities are not eligible. 3. Must be selected from one or more of the ten enhancement categories.
Due date:	Early February
Decision date:	Early May
Areas Funded:	Ten eligible categories: • Provision of facilities for pedestrians and bicycles • Acquisition of scenic easements and scenic or historic sites • Scenic or historic highway programs • Landscaping and other scenic beautification • Historic preservation • Rehabilitation and operation of historic transportation buildings, structures, or facilities • Preservation of abandoned railway corridors • Control and removal of outdoor advertising • Archaeological planning and research • Mitigation of water pollution due to highway runoff
Notes:	Key points for applicants to know are: • This is a reimbursable program, not a grant; • A local funding commitment comprised of a 10% project overmatch is required at each phase of the project. The commitment may be in the form of a "soft" match; • Sponsoring organizations may nominate projects only in partnership with a public agency that is willing and able to take responsibility for carrying out the project; • Improvements to private property and commercial facilities are not eligible; • Projects must comply with federal, state and local environmental regulations; • Projects must comply with other federal regulations, including those for considering disadvantaged business enterprises in consultant selection and paying prevailing wages during construction; • A minimum project size is $100,000. Smaller projects of less total value can be "bundled" together to equal $100,00. Projects of truly exceptional merit or circumstances requesting less than $100,000 will be considered; • It is the goal of Mass Highway to advertise enhancement projects as part of its $400 million annual statewide advertising program utilizing standard

	contracting mechanisms. Applicants must be willing to work with MHD in the development of project implementation phases.
History of the program:	The Transportation Enhancement Program is a special set-aside in the Surface Transportation Program established under the Intermodal Surface Transportation Efficiency Act of 1991 (ISTEA).
Contact:	Elizabeth Newman, MAPC Transportation Enhancement Coordinator, 60 Temple Place, Boston, MA 02111 (617) 451-2770

Name of Grant Program:	Transportation Demand Management Program (a reimbursement program)
Funding agency:	Projects reviewed and recommended by MAPC Selection Committee. Final project selection by the state TDM Selection Committee
Max award:	Minimum $50,000. Average project cost $150,000. No maximum
Amount available this round:	Fiscal Year 1997 - 1999 $3.3 million each year
Matching amount:	10% applicant "overmatch" (percentage of total project cost funded by the applicant), remaining project cost is funded 100%: 80% federal, 20% state. Transit-related projects require 20% applicant cash match, 80% federal. No "overmatch" required.
Eligibility	Eligible applicants are cities and towns, regional planning agencies and regional transit authorities.
Due date:	Early February
Decision date:	Early May
Areas Funded:	Generally, TDM strategies or actions are tools used by individual work sites, developers or Transportation Management Authorities (TMAs) to reduce peak period traffic congestion, improve air quality and help solve transportation related problems. All types of TDM projects are eligible that are new or are expansions of programs which will have additional air quality benefits. Operational costs for existing TDM programs and any Transportation System Management or Transportation Control Measure programs that are not TDM are not eligible for funding under this TDM program
Notes:	Emphasis will be placed on proposals that best meet the program's funding objectives. The following criteria will be used to evaluate project proposals; 1. Project Air Quality Benefits 2. Project Demand Management Factors 3. Project Replication Potential 4. Project Support Current and Future 5. Project Applicant Qualifications 6. Project Implementation Mechanism, Budget and Schedule 7. Project Funding Commitment and Long-Term Funding Source
History of the program:	The Transportation Demand Management Program is funded through the federal Congestion Mitigation Air Quality (CMAQ) Program which was established by the Intermodal Surface Transportation Efficiency Act of 1991.
Contact:	Elizabeth Newman, MAPC TDM Coordinator, 60 Temple Place, Boston, MA 02111 (617) 451-2770

Name of Grant Program:	Transportation Management Association Assistance Program (a reimbursement program)
Funding agency:	Projects reviewed and recommended by MAPC Selection Committee. Final project selection by the state TDM Selection Committee
Max award:	$50,000 is available for each program annually
Amount available this round:	Fiscal Year 1997 $996,282; FY98-99 $1.1 million each year
Matching amount:	A 50% private sector (dollar for dollar) match is required in the form of cash or in-kind services.
Eligibility	A TMA is an independent, consensus oriented, non-profit organization of three or more business leaders, developers, building owners, local government representatives, civic groups and others working together to address transportation issues within a specific region, area or corridor. CMAQ (Congestion Mitigation Air Quality Program) funds may not be used for existing TMA general staff or operating budget if the TMA has been in existence three or more years. However, employer outreach for various existing rideshare services, or public education on transportation and air quality, are now eligible for funds.
Due date:	Early February
Decision date:	Early May
Areas Funded:	There are four principal elements of a TMA workplan: 1. Embody the principles of transportation demand management that include, but are not limited to, a set of actions and strategies that encourage travelers to use alternatives to driving alone; 2. Provide the mechanism for promoting, marketing and implementing various work places, area wide or corridor travel options; 3. Promote policy for achieving trip reduction, air quality improvements, transportation improvements, financial incentives, and parking management programs; 4. Propose creative, cost effective, flexible, private sector supported programs and services that enhance multi-modal use, alternative work hours, telecommuting and other TDM measures.
Notes:	Nine key components evident in a formed or forming TMA: 1. Name of TMA and /or names, titles of participants 2. Name of TMA Coordinator (or Host contact) 3. Mission Statement of TMA 4. Memorandum of Understanding (MOU) or similar legal TMA operating status 5. Board of Directors and/or Advisory Committee 6. Statement of Goals (long and short term/qualitative and quantitative air quality benefit) 7. Plan/strategy to meet the goals 8. Budget/financial plan 9. Membership criteria
History of the program:	Several provisions in the Intermodal Surface Transportation Efficiency Act of 1991 encourage the development and implementation of a wide variety of transportation demand measures which include the planning process, and market research in support of these measures. The TMA program is funded through the federal Congestion Mitigation Air Quality (CMAQ) Program which was established by the ISTEA.
Contact:	Elizabeth Newman, MAPC TDM Coordinator, 60 Temple Place, Boston, MA 02111 (617) 451-2770

10. Appendices

10.1. Annual Grants Calendar

The calendar below shows the month in which application are due for some of the important grant programs listed in the directory. Some dates are based on the deadline for 1996, and should be used only as projected deadlines. Use this calendar to plan in advance to allow sufficient time for writing applications. (Several grant programs with rolling, or open applications, or with several deadline rounds, are listed in the directory but are not displayed below, so the calendar should not be used as an index.)

January	*February*	*March*
Lakes & Ponds Small Grants, *DEM* Greenways & Trails Demonstration Grants, *DEM*	Transportation Enhancements Program, *MAPC, MHD* Transportation Demand Management, *MAPC, MHD* Transportation Mgt. Association Assistance, *MAPC, MHD* Mass ReLeaf, *DEM*	Brownfields Economic Redevelopment Initiative, *EPA* Mass. Preservation Projects Fund, *Mass. Historical Commission*
April	***May***	***June***
Urban Forest Program Planning/Education Grants, *DEM*	§319 Nonpoint Source Pollution Grants *DEP* Technical Assistance on Hazardous Waste Sites *DEP*	Self-Help (Open Space), *EOEA* Urban Self-Help (Parks & Recreation), *EOEA*
July	***August***	***September***
Predevelopment Assistance Funding, *Mass. Development Finance Agency* Nat'l Recreational Trails Act Grants *DEM*	Municipal Incentive Grants, *HCD* CDBG Community Dev't Fund, *HCD* Sustainable Development Challenge Grant, *EPA* Coastal Pollutant Remediation Grants, *CZM*	Municipal Recycling Grants, *DEP*
October	***November***	***December***
	Brownfields Economic Redevelopment Initiative, *EPA* Coastal Access Small Grants, *DEM* Heritage Tree Grants, *DEM*	Urban Rivers Grants, *DFWELE* §604(b) Water Quality Planning Grants *DEP*

10.2. A Guide for Writing Grant Proposals

Many federal and state grant program applications require very detailed grant application forms and procedures, a few are quite brief and simple. The following guide is applicable to most grant applications.[1] For highly structured application forms, however, use the guide below as a thinking tool, rather than a proposal writing format.

Summary
I. Introduction
II. Needs Assessment
III. Objectives
IV. Methods
V. Evaluation
VI. Future Funding
VII. Budget

Summary
The Proposal Summary is extremely important because it creates a first impression. It is also used by reviewers as a quick reference to, and reminder of, the proposal's essence. Most importantly, the summary is often scanned by a reviewer upon receipt to decide whether the proposal will be given further consideration. The summary should very briefly describe who you are, the scope of work, and the projected costs. If there is no space on the application form for a summary, include one in a box at the top of your application.

I. Introduction
In this section, introduce your community or department, and briefly sketch the project's history (i.e. the history of the bikepath for which you are seeking expansion funding). This includes how the project began; whether it is or was a "pioneering", innovative effort; some of the major accomplishments of your department, or of the individuals involved in the project; and an overview of the support you have received for the proposal. Keeping a file of newspaper clippings, letters of support, and other endorsements saves you time on future grant proposals. Don't assume that grantmakers take your credibility for granted. The Introduction sets the stage for the Needs Assessment.

II. Needs Assessment
Define the specific aspect of the problem or community need that you expect to address. Defining a realistic project scope will better convince reviewers that you can put the grant money to effective use within the reasonable, allotted time frame. Avoid describing a problem or need of such proportions that your department could never address it within reasonable means. Defining a realistic project scope will better convince reviewers that you can put the grant money to effective use within the reasonable, allotted time frame. Show your understanding of the problem by using key data to document the community problem or need. The better the match between the scale of the problem or need described, and the steps you propose to take to solve it, the more winning your proposal will sound.

A well-written Needs Assessment will provide context for the proposal's Objectives.

[1] outline adapted from "Program Planning & Proposal Writing" by Norton J. Kiritz, The Grantsmanship Center, copyright 1980. For purchase of their 12-page, $3 or 48-page, $4 step-by-step proposal writing guide, write to the Grantsmanship Center, P.O. Box 17220, Los Angeles, CA 90017, attn: Publications.

III. Objectives
Be sure to distinguish between methods and objectives (or activities vs. outcome). Objectives are the specific quantifiable outcomes of your project. The degree of results you expect to achieve should not be picked out of thin air, but based on previously documented, reasonable rates of success from other methods of solving the given problem. This demonstrates that you know the field and have done the necessary research to lead you to propose your project.

IV. Methods
In this section, describe the activities you will undertake to achieve the measurable results described in the Objectives section. Tell the reviewer why you are choosing these methods. Showing that you considered alternative methods will demonstrate familiarity with your field, and further justifies your choice of methods for addressing the problem. If the chosen method is truly appropriate, your proposed evaluation should suggest itself.

V. Evaluation
A good evaluation process shows how effective the methods were in solving the problem or addressing the need, and shows where future improvements are needed. This step can be expensive and time-consuming. Some requests-for-proposals do not require an explicit description of evaluation. If your methods are linked closely to your objectives, it should be painless to perform an effective evaluation. If money saved (or earned) is one criteria for evaluation, be sure to state it as compared against the costs of implementing the program. Evaluation steps should start at the beginning of the project and continue throughout the project. Opinion surveys do not provide very tangible evidence of measurable results, so don't make surveys your sole evaluation method.

VI. Future Funding
A proposal for a new program or new projects should include plans for future funding. If a local institution commits to underwriting future program costs, show their commitment in writing. Self-supporting programs, based on fees, admissions, or subscriptions, show the grant-maker that the project's future will not be dependent on future grant requests.

VII. Budget.
Many applications include a budget form. For less-structured applications, prepare a budget that shows personnel, including any benefits, and non-personnel. Non-personnel includes materials, space costs, rental or purchase of equipment, supplies, travel, telephone, and other costs. Show amount requested and any in-kind support, if it's allowed. Be sure to show the match, if your department is expected to provide one.

In closing, the following are some basic, perhaps obvious, tips to remember in your pursuit of grants for your community.

Always get the guidelines. Guidelines include important information on deadlines, types of projects funded, and application format. Even if you have missed the current deadline, familiarizing yourself with the guidelines prepares you for the deadline of the next funding round, which always comes sooner than you expect.

Understand the Grant Program's Focus. Mention the broad topic of the grant program, and demonstrate an understanding of the grant program's objectives. Be sure your proposed project is clearly intended to advance the purpose of that program.

Match Proposal Format to Funding Criteria. If the agency guidelines do not include a structured application form, label your sections to match the criteria the agency seeks. Your proposal will be easier to review, and will be more likely to get into the "right stack".

10.3. Tear-Out Form for Directory Updates

MAPC will periodically distribute updated pages to this directory. To be sure that your copy stays current, complete the form below and mail or fax it to:

Carol Kowalski
MAPC
60 Temple Place
Boston, MA 02111

facsimile: (617) 451-2770

Name: _____

Title: _____

Address:_____ zip code_____

10.3.1.1.1.1.1.

10.4. MAPC Grant Directory Grant Program Entry Form

Attention funding agencies: MAPC will add your new or corrected grant or loan program entries to its 1997 updated edition of the MAPC Grant Source grant directory. Either complete the information below, or edit the entry found in the current directory. Mail or fax changes or additions to:

Carol Kowalski
MAPC
60 Temple Place, Boston, MA 02111
facsimile: (617) 482-7185.

Thank you.

Name of Grant Program:	
Funding agency:	
Max award:	
Amount available this round:	
Matching amount:	
Eligibility	
Due date:	
Decision date:	
Areas Funded:	
Notes:	
History of the program:	
Contact:	Name: Address: Telephone (include extension) Facsimile: e-mail address:

10.5. Resources

The following is a partial list of sources for further grant writing research.

Associated Grantmakers of Massachusetts, Inc.
294 Washington Street, Suite 840, Boston, MA 02108, tel. (617) 426-2606
Philip R. Conley, Director of Library Service.
www1.usa1.com/~agm
AGM is a statewide association of corporate and foundation grantmakers. Their grant research library, events, website and partners program is geared toward nonprofit fundraising, as opposed to grants for municipalities, but some of their excellent resources are valuable to municipal grantseekers, as well.

The Grantsmanship Center
1125 W. Sixth Street, Fifth Floor, Los Angeles, CA 90017, tel (213) 482-9860
www.tgci.com
Among other resources and services, they offer a website and reasonably-priced publications for nonprofit and government grant-seekers.

Catalog of Federal Domestic Assistance
Its introduction states that "[t]he Catalog of Federal Domestic Assistance (CFDA) is a government-wide compendium of Federal programs, projects, services, and activities which provide assistance of benefits to the American public." The CFDA, and its daily updates, are available at the State House Library. The CFDA is also available online: http://ssdc.ucsd.edu/gpo.
Note: MAPC subscribes to the CFDA, so many new Federal grant programs relevant to cities and towns will be posted on the MAPC LocalNet Grant Directory.

Grants for Cities and Towns
Northeast Publishing Group, Marine Industrial Park, P.O. Box 1659, Boston, MA 02205-1659, tel. (617) 946-8752. A twice-monthly bulletin available by paid subscription.

Local/State Funding Report
Government Information Services, 4301 N. Fairfax Dr., Suite 875, Arlington, VA 22203-1627, tel (703) 528-1000. A weekly newsletter available by paid subscription.

Financing the Massachusetts Bays Program Comprehensive Conservation and Management Plan: Federal, State, and Local Funding Sources and Mechanisms
Prepared by Northbridge Environmental Management Consultants, 33 Hayden Avenue, Lexington, MA 02173, tel (617) 862-7883 and the Massachusetts Bays Program Staff, and distributed by the Massachusetts Bays Program, 100 Cambridge Street, Room 2006, Boston, MA 02202
Provides a list of funding sources for financing projects in the Massachusetts Bays watershed.

EOCD Model Grant Book
Massachusetts Department of Housing and Community Development, 100 Cambridge Street, Room 1803, Boston, MA 02202, tel (617) 727-7001
Summaries of successful, model grant-funded projects, including available products or reports produced in association with the model grants.

EOCD Program Book
Massachusetts Department of Housing and Community Development, 100 Cambridge Street, Room 1803, Boston, MA 02202, tel (617) 727-7001
A directory of grant, financing, loan, and voucher programs administered by the Department of Housing and Community Development.

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